

## **Town of Little Creek Council Meeting Minutes for August 1, 2022**

The meeting of the Little Creek Town Board was called to order at 7:00 pm by Commissioner Edward Strouse. Pledge of Allegiance was recited by Board members and residents in attendance and a moment of silence was observed. Having observed that four out of five members of the Board of Commissioners were present at the meeting, Commissioner Theresa May declared to all persons in attendance that there was a quorum and therefore the Town Council was free to conduct business and begin the meeting. The four members of the Board of Commissioners present for the Town of Little Creek Council Meeting: Commissioner Ed Strouse, Commissioner Carol Puleo, Commissioner Adrienne Hegman, and Commissioner Theresa May. Ten members of the public were in attendance for the general meeting: Carol Williams, Bill Clark, Glenn Gauvry, Dennis May, Judy Hegman, Doug Hegman, Joanne Sullivan, Darla Courtney, and Jason Courtney, and Sam Gentry. Zoom option for attending the meeting was available and open to the public, but no one attended via Zoom.

The meeting minutes from the previous month were electronically sent to the incoming commissioners for their review prior to this meeting. These minutes were also made available to all in attendance as hard copies. All commissioners on the board reviewed the minutes from July 11, 2022, and Commissioner Hegman made a motion to accept the minutes received from the secretary/clerk as written. The motion was seconded by Commissioner Puleo and put to a full board vote where it was passed unanimously.

The Treasurer's report was read aloud by Commissioner Hegman to the full assembly. A motion to accept the report from the July 11, 2022 to August 1, 2022 time period was made by Commissioner Puleo and seconded by Commissioner May. When presented for a vote to the full board it was passed unanimously.

Commissioner Hegman stated the pending bills and provided information on what these bills covered. The formal motion to pay all the bills was made by Commissioner Puleo. This motion was seconded by Commissioner May and put to full board for a vote. The Board unanimously passed the motion to pay the current bills.

### **Committee Reports**

- a) **Planning Commission** – Carol Williams and Commissioner Arrington
  - No applications were submitted between time of last month's meeting and this meeting.
  - FD Rezoning: Explanation was given about the letter to begin the process for changing the zone/land use classification for parcel ID: 4 14 06900 01 0800 000
- b) **Parks and Recreation** – Commissioner Hegman
  - One broken baby swing was reported, and another baby swing has a frayed string.
  - Looking into purchasing new baby swings and putting down mulch in play areas.
  - Will investigate difference in prices for wood mulch and recycled materials options.
  - The netting on one of the basketball hoops needs repair. Bill Clark said he will fix the nets that need to be reattached to the rims.
- i) **Dog Park** (Mr. Hegman/Ms. Freese/Mr. Courtney)

- New pump is not keeping its prime. Mr. Hegman purchased a new gasket for the pump, but it did not resolve the problem. He expressed his wish to thank Karen and Betsy from Woodland(?) Meadows for caring for replenishment of the dog park supplies.
- A concern was mentioned about holes on both the large and small dog sections of the dog park was expressed. Council is working to resolve this issue.

**i.) Movie Night**

- August 20, 2022, the town plans to host its next movie night.
- Suggesting an earlier start time.
- A portable bathroom for use at the park during the event.
- In the event of inclement weather, the date will be changed.
- Plan to show movie Top Gun Maverick.
- Mission BBQ in Dover is supplying 50 boxed meals for the event. It will be first come first serve basis for dinner due to the limited number of meals.
- Less publicity will be given to this event than the prior movie nights.

**c) Code Enforcement – Commissioner Puleo**

- On July 29, 2022, Code Enforcement from Kent County notified a resident with a property of continued concern that he would be receiving a summons.
- Little Creek UMC patrons expressed continued concerns regarding the rental property adjacent to the church driveway. The structure was built on the church's property line and the grass technically belongs to the church. This is the location where the residents of the rental property place their trash receptacles between trash pickup days. The residents also disregard the sign indicating the driveway is private property and use the driveway to park their vehicle(s). Council explained that this is not an issue for Council, but rather an issue for the church to bring to the attention of the residents or owner of the rental property. Some suggestions for resolving the issue of parking were presented to the patron who brought the matter to Council's attention. One suggestion was to have the vehicle that is in violation towed.
- Letter sent to owner of house located at 364 Main requesting a letter of intent be sent to Council within 30 days.
- The owner of the property located at 316 Main continues to communicate with Council concerning repairs to the house. Most recent update was that the owner had received and accepted quote for repairs. The missing siding is scheduled to be replaced in early September of 2022.
- Complaint was received concerning the dumpster at the property location of 447 Main.
- Courtney house now under sole possession of Jason and Darla Courtney. They are working to clean up the house.
- The property located at 282A Main Street was once a duplex. The house is being renovated but owner knows changes to the inside of the structure cannot be made without first obtaining a permit from the Town of Little Creek. The siding that is damaged is being replaced.

- d) **Little Creek Fire Company Report** – President Frazier/Chief Scott Bundek
- No one present to give this report.

## **Old Business**

- a) **Northern Flood Study** - Commissioner Strouse
- Mayor Strouse gave update.
  - Town has commitment from Colin Bonini's office to cover full cost of Flood Study Grant.
- b) **Bayshore Byways Grant** – Commissioner Strouse
- Application has been submitted.
  - U of D, USDA, Mayor Strouse, and DNREC will be meeting this month to do a walk through of all 3 phases of the plan. The meeting is being held to design a complete plan that covers all 3 phases of the project.
  - The storm water plan may also be able to provide funding for this project.
- c) **ARPA** (American Rescue Plan Act) – Commissioner Strouse
- No longer planning to build a parking lot at the town park.
  - Holding onto ARPA funds toward extending the sidewalks and pads at the dog park gates so the costs can be covered by the town until receive reimbursement from the state.
  - CTF funds that were set aside for the proposed parking lot will now be transferred to the new project.
  - ARPA funds will also be used to purchase the plow for the Fire Department. Council will obtain a written/signed agreement between the town and the fire department for the conditions required by the town prior to the purchase of the plow.
- d) **September Meeting Date** – Commissioner Strouse
- Reminder of change of date for general meeting: Town Council Meeting changed to Monday September 12, 2022, due to the first Monday of the month being a Nationally recognized holiday.
- e) **Street Lights** - Commissioner Strouse
- Still waiting for fixtures to come in.
- f) **Taxes** – Commissioner Hegman
- g) **Community Partnerships** - Commissioner May
- Gave report on community outreach and contacts. Those who responded were appreciative and willing to work together to resolve issues that arise.
  - Asking for more information regarding contacts for small towns nearby.
  - Glenn Gauvry will send contact information he has via email to Commissioner May.

## **New Business**

- a) **Emergency Dredging** - Commissioner Strouse
  - Emergency dredging of the Little River is going to need to be done again.
  - Representative Carson has funds set aside for this project.
  - Resolving the issues of the Dam would allow the Little River to flow freely again.
- b) **League of Local Governments** – Commissioner Strouse
  - Interested in joining but membership is very expensive

## **Public Comment**

- a) Floor was opened for Public Comment, but there was none.

## **Adjournment -**

Motion was made to adjourn meeting by Commissioner May and seconded by Commissioner Puleo. It was then put to the full Board for vote. All members having voted “Aye” the motion to adjourn was carried and the meeting was officially ended at 7:59 pm.

Respectfully submitted,

Theresa May

Secretary